



Veterans Responsibility Sheet - Spring 2010

Name: _____ Red ID: _____

VA Claim #: _____

Address: _____

Email: _____ Phone: _____

SSN: _____ Date of Birth: _____

**IF YOU SEND VIA EMAIL - DO NOT COMPLETE SSN AND DATE OF BIRTH!
YOU WILL NEED TO CALL THE VETERANS AFFAIRS COORDINATOR TO PROVIDE THIS
INFORMATION!**

- ___ Chapter 30 Montgomery GI Bill
- ___ Chapter 30 Montgomery GI Bill-Active Duty (Not Eligible for Tuition Assistance and MGIB)
- ___ Chapter 33 Post 9/11 GI Bill
- ___ Chapter 35 Dependents' Educational Assistance
- ___ Chapter 31 Vocational Rehabilitation
- ___ Chapter 1606 Montgomery GI Bill - Reserves
- ___ Chapter 1607 REAP

Certificate Objective _____

Veterans Responsibilities:

-- To receive Veterans Education Benefits, you must register in courses that are approved for the certificate program you have selected. The US Department of Veterans Affairs (DOVA) will only pay education benefits for courses that are part of an approved certificate and or degree program. Note you will not receive benefits for courses successfully completed in the past. Refer to your education audit and/or contact the SDSU College of Extended Studies (CES) Veterans Affairs Coordinator to ensure the courses you register for are approved for education benefits and certificate/degree program completion.

-- You have 10 days to report adds and/or drops to the SDSU CES Veterans Affairs Coordinator. Changes in enrollment after the last day to drop and/or add courses may result in the retroactive loss of benefits unless the DOVA finds mitigating circumstances involved in the change. Loss of benefits could revert back to the first day of class.

-- If, at a later date, you wish to select a different certificate program, you must submit the change in writing to the SDSU CES Veterans Affairs Coordinator.



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-- You must report any grades of "W" (Withdrawal), and/or "U" (Unauthorized Withdrawal) to the SDSU CES Veterans Affairs Coordinator within 10 days of receipt of grades. DOVA payment is based on "pursuit" of your certificate program, so you must be enrolled in and successfully completing your courses to be eligible for DOVA education benefits. All grades of "W" and "U" will be retroactively reported to the DOVA and may result in the retroactive loss of education benefits unless the DOVA finds mitigating circumstances involved in the change. Loss of benefits could revert back to the first day of class.

-- Federal law requires you to report any change in your enrollment status that may affect your veterans education benefits. Once you are enrolled and certified by the SDSU CES Veterans Affairs Office, you are responsible to notify the office of any change in status. This includes add/drop of classes, change in certificate objective, and change of address. Changes should be reported promptly and in writing to avoid delay in payments and/or possible overpayments.

I AM AWARE THAT CHANGES IN MY REGISTRATION MAY ALTER THE PAYMENTS THE DOVA WILL AWARD ME. I understand that I will be liable for any overpayments which I might receive from the DOVA.

I REQUEST TO BE CERTIFIED TO RECEIVE MY DOVA EDUCATION BENEFITS FOR THE SPRING SEMESTER.

Signature of Claimant

Date

TO ENSURE TIMELY CERTIFICATION OF VETERANS EDUCATION BENEFITS, PLEASE READ, SIGN AND RETURN THIS FORM VIA MAIL OR FAX MACHINE.

DO NOT SEND VIA EMAIL IF YOU HAVE FILLED IN YOUR SSN AND DATE OF BIRTH!!

**ROBERT TURNER
VETERANS AFFAIRS COORDINATOR
SDSU, COLLEGE OF EXTENDED STUDIES**

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